

## **GDPR-compliant Lead Safe World & The LEAD Group Privacy Statement for EU Citizens**

Lead Safe World is a project run by The LEAD Group, incorporated in Australia. In this policy 'us' or 'we' or 'our' refer to both Lead Safe World and The LEAD Group.

The EU General Data Protection Regulations (GDPR) proscribe how data about EU citizens should be held and managed.

The following explains how we comply with the regulations. This policy was updated on 21<sup>st</sup> February 2020.

### **1. Personal data held**

The following data may be held for each person known : title, name, gender, email address, telephone number/s, postal or street address as provided by the person usually including country (note that if a country is not provided, we cannot know whether the person resides in the EU unless their email address provides this information), role, e.g. clinical toxicologist, community advocate, organisation, and sphere of influence (which is assessed by us, based on the organisation – if any – that the person belongs to e.g. a person with no organisation or a locally active organisation is regarded as having a local sphere of influence, whereas an employee of the United Nations or a multinational company is regarded as having an overseas/international sphere of influence, with state and national categories in between. We will also hold the following details of lead exposure if provided to us: blood lead levels, site of a lodged lead bullet, history of unsafe renovation practices, place/years of employment in lead-risk work, children's blood lead levels, symptoms, compensation claim, etc. We also record in our secure data stores, referrals made to experts we believe can help the person, and library items we believe they need to read to improve their lead-safety.

### **2. Reason for holding and lawful basis**

These data are held for communication, case management and environmental protection purposes only. The lawful basis for holding them is legitimate interest where the person has at some time contacted us or, in the case of a potential expert or publisher of useful lead information, been contacted by us and provided some or all of the data listed above. If we think it valuable to our readership to publish details of any person's case, we always request their permission in writing and prefer it if the person writes up their own case for publication, but, if they prefer us to write up the case, they are always asked to approve the final version prior to publication. For those people who have contacted us via the Contact Us forms on our websites, if they have specifically changed the default No to Yes for "Permission to web-publish First Name"; "Permission to web-publish Question or Comment"; and "Permission to web-publish Email Address", then whatever they have agreed to online while filling in the form can be web-published at [www.lead.org.au](http://www.lead.org.au) and [www.lead safeworld.com](http://www.lead safeworld.com).

### **3. Data controller and access**

The Data Controller is the Database Manager. Other officers who have access are the Lead Poisoning Case Manager, Lead Scientist and Lead Advisor. The other volunteers of The LEAD Group who work in our secure data stores will have access to the data, but they are bound by our [Privacy Policy](#) to not reveal any personal details about anyone who is listed in the address book. It is only if the Data Controller who determines that one of the members of The LEAD Group's Technical Advisory Board (TAB) could usefully provide advice or information to the person, that they would pass on the first name and case details to the TAB Member, and then forward the response to the person involved. TAB Members are bound by our Privacy Policy to not reveal any personal details about anyone they have been asked to advise.

#### **4. Sharing**

Personal data will not be shared with any third party or organisation, or put in the public domain, without the prior explicit consent of the relevant person, except as may be required to comply with the law. Personal data will also not be shared with other people known to us without explicit consent.

#### **5. Storage and security**

The data will be held in the secure database or email servers until it is data-entered. The secure database may be stored locally or in the cloud. Data may be temporarily copied from the database for operational purposes such as sending emails.

#### **6. Data retention**

Data will be held until a request to delete it has been received and will then be deleted within 90 days. This will not include backups held by us or our service providers which may be retained for an indefinite period.

#### **7. Your rights**

You have rights to a copy of your data, have them corrected, have them deleted, restrict their use, and obtain a machine readable copy, as detailed in the GDP Regulation. You may withdraw your consent to for us hold your data at any time.

If you have any questions or complaints about our privacy policy please contact us via <http://www.leadssafeworld.com/about-us/contact-us/>

Should you feel that we have not addressed your concern you may contact the agency responsible for data privacy in your EU country.